

**THROUGH REGD. POST/E-MAIL/BY HAND**



कार्यालय कमाण्डैन्ट  
Office of the Commandant  
2 वी वाहिनी, राष्ट्रीय आपदा मोचन बल  
2 Bn, National Disaster Response Force  
(गृह मंत्रालय) (Ministry of Home Affairs)  
Near RRI, Post- Mohanpur, Distt - Nadia  
PIN – 741246 (West Bengal)



Phone No. 9474116775, 033-29516721, Fax No. 033-29516718 &  
E-mail ID: [wb02-ndrf@nic.in](mailto:wb02-ndrf@nic.in) / [2ndndrf@gmail.com](mailto:2ndndrf@gmail.com)

No. Prov/Tender/2 Bn NDRF/2025/ 113 50

Dated 26 Nov'2025

**PRESS / PUBLIC TENDER NOTICE**

HQ 02 BN NDRF, Haringhata, Nadia (W.B.) invites sealed tenders from reputed vendors for running a Vegetables & Fruits Shop within the Unit campus for welfare of approx. 200 families, 4 regimental messes and 350 out-living personnel on following conditions:-


- Monthly Rent: Rs. 2,000/-
- Contract Period: 11 months (extendable)
- EMD: Rs. 8,000/-
- Shop Timings: 1600 to 1930 hrs daily
- Preference will be given to firms offering lower margins over wholesale rates, subject to quality.

02. Preference will be given to firms offering lower margins over wholesale rates, subject to quality. Tender documents with eligibility conditions may be obtained from HQ 02 BN NDRF, Haringhata, District Nadia, West Bengal – 741246 (Phone No. 9474116775, Tel No. 033-29516721).

Last Date for Submission of Tender: [20/12/2025, 1800 Hrs.]

Opening of Tender: [22/12/2025, 1000 Hrs.]

03. Tender document can be downloaded from [www.ndrf.gov.in](http://www.ndrf.gov.in). Sealed bids to be addressed to The Commandant, HQ 02 BN NDRF, Near River Research Institute (RRI) Camp, PO Mohanpur, Haringhata, District Nadia, West Bengal – 741246.

  
**Rajesh Kumar, DC/QM**  
**For Commandant**  
2 BN NDRF

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Phone No. 9474116775, 033-29516721, Fax No. 033-29516718 &  
E-mail ID: wb02-ndrf@nic.in/ 2ndndrf@gmail.com

No. Prov/Fruit & Vegetable Shop/2 Bn NDRF/2025/ 11352 Dated 26 Nov'2025

**Draft of Bidsheet/Tender**

Sealed tenders are invited in accordance with Rule 161, 162, 1666 & 173 of GFR-2017 from reputed and experienced vendors for running a Fresh Vegetables & Fruits Shop within the campus of 02 BN NDRF, Haringhata, District Nadia, West Bengal, on outsourcing basis as per the details given below:

• **Introduction**

HQ 02 BN NDRF is located at Haringhata, District Nadia, West Bengal, and houses rescuers and their families. The campus lies approximately 1.5 km from the Kancharapara-Haringhata Highway and nearly 5 km from Jaguli. To ensure welfare and convenience of personnel and families, a Fresh Vegetables & Fruits Shop is required within the campus to provide fresh produce at reasonable prices.

The campus accommodates around 200 families, 04 regimental messes and approximately 350 out-living personnel also reside nearby and regularly visit the campus. The shop is therefore expected to cater to a large and regular customer base.

**1. Details of Commercial Establishment:-**

Sl. No.	Type of Establishment	Location	Shop Size (Approx.)	Operating Hours	Monthly Rent (Rs.)	Electricity Charges	EMD (Refundable)
1.	Fresh Vegetables & Fruits Shop	HQ 02 BN NDRF Campus, Haringhata Nadia (W.B.)	18 ft×15 ft (fabricated CGI sheet shop)	1600 hrs to 1930 hrs	2,000/-	To be paid as per actual consumption @ commercial tariff rates	8,000/-

Note: This tender shall be processed under the open tender system. Vendors may visit the site/shop before making bids with prior appointment through HQ 02 BN NDRF.

**2. Eligibility Criteria**

- The applicant must have minimum 03 years' experience in similar nature of work.
- Applicant should have valid Trade License, GST Registration, PAN Card, and any other statutory requirement applicable for such business.
- Preference may be given to Startups/MSMEs registered with Govt. of India.
- The applicant must not have been blacklisted by any Govt./PSU/Autonomous body.

### **3. Documents required to be attached with Application**

- i) Valid ID Card.
- ii) PAN, GST Registration Certificate. (if applicable)
- iii) FSSAI Certificate (if applicable).
- iv) Past Experience Certificates.
- v) Partnership Deed/Registration (if firm/LLP).
- vi) Price list of items proposed to be sold.
- vii) Self declaration of non-block listing.

### **4. Terms & Conditions**

- i) The allotment is purely on licence basis; no tenancy/ownership rights shall accrue.
- ii) The contract period shall initially be for 11 months, extendable on satisfactory performance and administrative requirement.
- iii) The vendor shall pay the monthly rent @ Rs. 2,000/- in advance by the 10<sup>th</sup> of every month.
- iv) The vendor shall install a separate electricity sub-meter at own cost and pay charges as per actual consumption.
- v) The vendor shall maintain proper cleanliness, sanitation and hygiene of the premises and surrounding area.
- vi) The vendor shall not make any permanent alteration to the structure or sublet the space.
- vii) Security deposit shall be forfeited in case of premature termination due to violation of terms.
- viii) The licensee shall maintain fresh, good quality fruits and vegetables, free from adulteration or harmful chemicals.
- ix) The reasonableness of prices will be cross-checked with wholesale rates and prevailing local market prices by a committee of the Battalion from time to time.
- x) Firms offering lower margins over wholesale prices will be given preference; however, quality must not be compromised.
- xi) Rates shall be displayed prominently on a price board (minimum size 2' x 4').
- xii) The shop shall operate strictly during the prescribed hours (1600 hrs to 1930 hrs).
- xiii) The licensee shall be responsible for cleanliness, hygiene, and proper waste disposal in and around the shop.
- xiv) The licensee and staff must maintain personal hygiene and wear clean attire while handling items.
- xv) Fruits and vegetables must be stored and displayed hygienically. Stale/rotten items shall not be sold.
- xvi) The use of chemical ripening agents or artificial preservatives is strictly prohibited.

- xvii) Use of polythene bags is discouraged; eco-friendly alternatives should be promoted.
- xviii) The licensee and staff must conduct themselves in a disciplined and courteous manner with troops and their families.
- xix) No unauthorized persons will be allowed to loiter near the shop.
- xx) Sale of alcohol, tobacco, or any prohibited items is strictly forbidden.
- xxi) All instructions issued by the Unit administration must be complied with immediately.
- xxii) Shop operations shall not interfere with camp security.
- xxiii) Entry/exit of goods and staff must be recorded at the gate as per security norms.
- xxiv) No activity causing congestion or traffic obstruction near the shop will be permitted.
- xxv) The monthly survey committee detailed by the Battalion will conduct periodic checks of prices, quality, and hygiene.
- xxvi) Electricity and water charges (if applicable) shall be borne by the licensee.
- xxvii) Security Deposit/Performance Guarantee of Rs. 8,000/- in the form of Bank performance guarantee shall be deposited by the successful bidder.
- xxviii) The Unit reserves the right to cancel/reject any or all bids without assigning any reason.
- xxix) Bid validity shall be 90 days.
- xxx) A dispute resolution clause (Arbitration) shall be as per standard Govt. norm and to be maintainable at local jurisdiction of this unit only.
- xxxi) The Commandant reserves the right to terminate the contract without assigning any reason whatsoever.

##### **5. Important Dates**

Last Date for Submission of Tender: [20/12/2025, 1800 Hrs.]

Opening of Tender: [22/12/2025, 1000 Hrs.]

##### **6. Submission of Tender**

The tender documents duly filled in, signed, and complete in all respects must be submitted in sealed cover superscribed **"Tender for Fresh Vegetables & Fruits Shop – 02 BN NDRF Haringhata"** addressed to:

**The Commandant  
HQ 02 BN NDRF  
Near River Research Institute (RRI) Camp  
PO – Mohanpur, Haringhata  
District – Nadia, West Bengal – 741246  
Telephone: 033-25875032**

  
**Gurminder Singh  
Commandant  
2 BN NDRF**